BY ORDER OF THE SUPERINTENDENT

AFMAN 23-110, Vol II, Part 2, Chap 9

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Supply

REQUISITIONING

NOTICE: This publication is available digitally on the USAFA WWW site at: http://www.usafa.af.mil.

AFMAN 23-110, Vol II, Part Two, Chapter 9, is supplemented as follows:

Section A Requisitioning Procedures

9.6.8.2. FRC file will be maintained on the Air Force FRC microcomputer program.

Section B Requisitioning Procedures for Special Requirements

9.30.3.1.1. Submit requirements to Demand Processing (10 ABW/LGLSSMD).

Section C Requisition Data Elements

9.59.2. Stock Control will maintain a suspense file, in stock number sequence, for cancellation management notices which assign REX 1 to the item record. Annotate corrective action taken on the work copy. Produce a listing of REX code 1 items weekly, to include related due-outs and due-ins. Use this listing to purge the REX 1 suspense file and to ensure corrective actions have been completed for memo due-outs and stock replenishment requirements.

Section D Requisition Status

9.66.3.2. Suspense files will be worked on a daily basis.

Section E Monitoring Priority Requisitions

9.74. The Priority Requirements Action List (R01) will be used as an alternative to the D03, D18, and D19 reports.

Section O Report of Discrepancy (ROD)

9.142.3. **Note.**The Receiving Section will maintain and follow-up on RODS they prepare and the Stock Control Section will maintain and follow-up on RODS that meet TAR (Tracer Action Required) criteria.

9.147.1. Required actions will be completed within 10 calendar days after receipt of the Report of Discrepancy (ROD) listings.

Attachment

C2.1.1. General Requisition Serial Numbers. Off-line requisition serial numbers 9700 through 9799 are reserved for use by Contracting.

Attachment

C6.1.3. Requisition Exception Code (REX):

Rex Code	Exception Notice Code	Exception Phrase	ECC Card Required	Monitor
S	R	CWDE Requires CEOX Coordination	No	Individual Equipment Unit

Requisition Modifier	Exception Notice Code	Action
C	P	Assigns JBB Routing Identifier
F	P	Assigns 2B Advice Code

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